



**ALPHA: Blanca Alvarado SCHOOL SITE COUNCIL
AGENDAS AND MEETING MINUTES
2022-23 SCHOOL YEAR**

School Site Council Members

- **Parents**
 - Neltsy Sepulveda, President (neltsy12@gmail.com)
 - Sunny Sandoval, Vice President (sunny_sandoval@yahoo.com)
 - Niki Holman, Secretary (Niki.Holman@gmail.com)

- **SLT Members**
 - Jin Yun, Principal (jyun@alphaps.org)
 - Lupe Wiggins, School Operations Manager (gwiggins@alphaps.org)
 - Chioma Ellis, Assistant Principal (cellis@alphaps.org)
 - Maribel Garcia, Assistant Principal (mgarcia@alphaps.org)
 - Holly Sutton, Assistant Principal (hsutton@alphaps.org)

- **Teachers**
 - Steve Seo, 5th Grade STEM (sseo@alphaps.org)
 - Eva McColl, 6th Grade STEM (emccoll@alphaps.org)
 - Angela Bowen, 1st Grade (abowen@alphaps.org)

Meeting Dates Tentatively set on the Last Wednesday of the month. Manual	Slides	Notice Template	Agenda and Minutes Template
9/28/22	Slides	Notice	Agenda and Minutes
10/26/22	Slides	Notice	Agenda and Minutes
12/7/22	Slides	Notice	Agenda and Minutes
1/25/23	Slides	Notice	
3/22/23	LCAP Public hearing	Notice	
5/3/23	Slides	Notice	
5/24/23	Board Meeting		
6/5/23	LCAP Review		



**Alpha: Blanca Alvarado
School Site Council
NOTICE OF MEETING
Template**

**Monday, June 5, 2023
12:45-1:45 PM**

**For additional information contact
Lupe Wiggins, School Operations Manager at 408-343-9528**

Notice Posted:

AGENDA

[Insert Items to be considered at the meeting.]

The School Site Committee (SSC) participates in developing school policies and shares in efforts to engage the community, including fundraising events and other school functions. The SSC has the power to make recommendations about issues related to the school and participates in reviewing parent and community concerns. The SSC consists of representatives of the following parties: the principal, teachers, and family members, including parents and students. The principal is responsible for communicating all SSC policy recommendations to the Alpha Board and school community.

Opening

Roll Call

Principal or President to take roll/attendance

Present:

- Yun
- Wiggins
- McColl
- Bowen
- Seo
- Garcia
- Neltsy
- Berenice
- Niki

Key Topics

- LCAP Review

School Site Report

➤ *School Leader shares data, announcements, or events.*

- Extension of submission date
- LCAP Goals and Actions
- New hires
- No more Remind, more options via Deanslist
- New curriculum

Minutes

-

Public Comment

➤ *Include the topic, parent name, student name of a parent, school name*

Notes:

- **Potential impact of**
 - Lead Team
 - Qualifications

- Training
- Scheduling
- (New) Responsibilities
- Classroom observations
- Parent advocacy
 - Parent involvement on-site and observation(s)
 - Scheduling for parents for support, snacks, etc.
 - An incentive-based sign-up for volunteer hours
- Public training of accountability system
-

Announcements & Closing

- Next meeting date:

Resources



**Alpha: Blanca Alvarado
School Site Council
NOTICE OF MEETING**

May, 3 2023

4:30-5:30 PM
Via Zoom

<https://alphapublicschools.zoom.us/j/89841851690?pwd=OXRacXY1QU5SenJHVnp2cmxWdFcxQT09#success>

**For additional information contact
Lupe Wiggins, School Operations Manager at 408-343-9528**

Notice Posted: May 2, 2023

The School Site Committee (SSC) participates in developing school policies and shares in efforts to engage the community, including fundraising events and other school functions. The SSC has the power to make recommendations about issues related to the school and participates in reviewing parent and community concerns. The SSC consists of representatives of the following parties: the principal, teachers, and family members, including parents and students. The principal is responsible for communicating all SSC policy recommendations to the Alpha Board and school community.

Opening

Via Zoom

Roll Call

Principal or President to take roll/attendance

Present:

- Teacher: Ms Bowen
Teacher: Mr S
- SLT: Ms. Garcia
- SLT: Ms. Ellis
- SOM: Ms. Wiggins
- Principal: Jin Yun
- President: Neltsy
- Berenice Sandoval
- Secretary: Niki

Key Topics

- Approve agenda and previous meeting's minutes.
 - School Safety Plan Review
 - End of Year Updated/Summer Planning

School Site Report

➤ *School Leader shares data, announcements, or events.*

Minutes

- SOM: Ms. Wiggins
- Principal: Jin Yun
- President: Neltsy
Secretary: Niki
- Mr. S
- Bernice Sandoval

Reviewing 2023-2024 Safety plan.

Safety plan to be posted on the website. Mandatory CPR training, Adding Fentanyl safety training for teachers in school.

One in the cafeteria and one in the classroom. Summer staff ALL teachers role play and practice the training.

Evaluation and reflection: this year has been an increase in suspensions. Increase in fighting. This data includes in school suspension. Plans to increase SEL to make sure kids can talk out issues vs fighting.

Neltsy: What has increased this year?

Jin: Fighting and vaping. We will increase SEL lessons to combat these issues.

Want to make sure all classrooms are equipped with safety measures and have locked doors in case of a lockdown. All drills have gone down very well.

Lupe: working on securing a parking lot outside of the office. Will install a gate so you cannot get to the school by crossing the field.

Jin: Also all teachers use slack for internal communication systems to turn on systems.

Neltsy- what happens if a student is in the bathroom?

Jin- Leaders will try to pull in kids who are in the bathroom or run to a nearby classroom. Teacher will then message they have a child etc. Not cleared until all students accounted for.

Ms Wiggins will do a facilities walkthrough to ensure people cannot look inside a classroom.

All staff have a criminal background check. Visitor policy have to check in and arrange with a teacher.

All staff are mandated reporters.

Several break ins have occurred but Operations managers have taken care of it. Updated alarm system.

Mr S: need to upgrade facilities to deal with active shooter because some classrooms have huge windows.

Jin: Updating all of the windows on an as needed basis.

Mr S do we want to practice after school emergency drill?

Niki: YES!

Jin: so we will try this to see if parents get the call.



Expulsion is in rare circumstances.

Kinder and 8th grade graduation coming up. Teacher appreciation! Renewal preparing is happening. May 16.

Public Comment

➤ *Include the topic, parent name, student name of a parent, school name*

Notes: None

Announcements & Closing

- Next meeting date: 5/24/2023

Opening

Via Zoom

Roll Call

Principal or President to take roll/attendance

Present:

- Teacher: Ms Bowen
Teacher: Mr S
- SLT: Ms. Garcia
- SLT: Ms. Ellis
- SOM: Ms. Wiggins
- Principal: Jin Yun
- President: Neltsy
- Berenice Sandoval
Secretary: Niki

Key Topics

- Approve agenda and previous meeting's minutes.
 - Review LCAP
 - 1601 Facilities
 -

School Site Report

➤ *School Leader shares data, announcements, or events.*

Minutes**Public Comment**

➤ *Include the topic, parent name, student name of a parent, school name*

Notes:



Announcements & Closing

- Next meeting date:

Opening

Parents on-site

Teachers logged in Zoom

Roll Call

Principal or President to take roll/attendance

Present:

- Teacher: Ms Bowen
Teacher: Ms Mcoll
Teacher: Mr S
- President: Neltsy
Secretary: Niki
Student council members Present:
President Micheal
Treasurer Alyssa Lopez
Eleftherios

Key Topics

- Approve agenda and previous meeting's minutes.
 - Review Goals for SSC
 - Q1 Family Survey Reflection
 - Parent Association Plan

School Site Report

➤ *School Leader shares data, announcements, or events.*

Title I funding

- Review Parent and Family Engagement Policy
- Review School-Parent Compact
- Postpone to review the documents
- Postpone approval for the next SSC meeting

Minutes

- STUDENT GOVERNMENT ATTENDING this meeting
- Review Parent Compact
- How well do we feel the school is doing by providing support?
Angela Bowen: What is this document for? Mrs Yun: Legally required document to outline what is the role of the school and what is the role of

parents. We want a condensed version to help parents know what the roles and expectations are at the school.

- Student Compact is going out now but it is a guideline for next year.
- Will be included as a welcome package and also also back to school night!
- Neltsy: We should remind parents throughout the year about this compact during cafecitos to hold the parents and schools responsible.
- Motion to REMOVE bullet point BA will hold Bi-monthly community meetings include parent education topics such as college application process, college access; as it is more a high school level idea not applicable to elementary students or middle schoolers from Student Compact. Changing it to 8th grade annual meeting include parent education topics such as college application process, college access; as it is more a high school level idea not applicable to elementary students or middle schoolers from Student Compact.
- Passed unanimously. Will vote next time with updated compact.
- Need more visibility for Parent learning center. Niki: Only heard of them for leadership not services they provide families.
- Alyssa wants parents to get more information on what students are doing. Mid year night so parents can ask more questions etc. A lot of parents have questions.
- Mrs Yun: Offer parent office hours parent portal, remind etc.
- Mrs Mcoll maybe drop in once a month for parents?
- Mr S: Feels Parent learning center should take over for training parents how to do these things. Also we should do an open house mid year!
- Mrs Yun: Will ask leadership if we can host an open school night next year so parents to come to campus.

Niki: Are we a fan of infinite campus? It doesn't always post things etc.

Mr S: We are hiring someone that understands the technology to help to navigate everything.

Mr S: Did put out a request to fix it

Quarter 1 survey reflection

- 290 responses. Only 15% of all families. At blanca only 10% responded. How can we increase this number?
- Niki: We need to end out tons of reminders not just once but a full week.
- Mcoll: have incentives! Free dress days? Snacks?



Public Comment

➤ *Include the topic, parent name, student name of a parent, school name*

Notes:

Announcements & Closing

- Next meeting date: 4/26



**Alpha: Blanca Alvarado
School Site Council
NOTICE OF MEETING**

January 25, 2023

4:30-5:30 PM
Blanca SLT Hub

**For additional information contact
Lupe Wiggins, School Operations Manager at 408-343-9528**

Notice Posted: January 24, 2023

The School Site Committee (SSC) participates in developing school policies and shares in efforts to engage the community, including fundraising events and other school functions. The SSC has the power to make recommendations about issues related to the school and participates in reviewing parent and community concerns. The SSC consists of representatives of the following parties: the principal, teachers, and family members, including parents and students. The principal is responsible for communicating all SSC policy recommendations to the Alpha Board and school community.



12 /7/2022

MINUTES

SSC Meetings are open to the public.

Date: 12/7/22

Time: 4:30-5:30

Location: BA SLT Hub

Opening

Parents on-site

Teachers logged in Zoom

Ms. Kelsey checking in about the Winter Fest (particularly asking the SSC parents for volunteering at the event)

Roll Call

Principal or President to take roll/attendance

Present:

- Sunny
- Neltsy
- Niki
- Yun
- S
- McColl
- Wiggins
- Bowen

Key Topics

- Approve agenda and previous meeting's minutes.
 - Review Goals for SSC
 - Q1 Family Survey Reflection
 - WinterFest Support
 - Parent Association Plan

School Site Report

➤ *School Leader shares data, announcements, or events.*

Title I funding

- Review Parent and Family Engagement Policy
- Review School-Parent Compact

- Postpone to review the documents
- Postpone approval for the next SSC meeting

Minutes

Family Survey

- 121 responses
- Postpone to acquire the results

WinterFest Support

- Support in other regards
- Event primarily to support the Drama Club
- Community support pre-, during, and post-event
- Parent suggested a tax write-off for donations

Parent Association Plan

- Principal suggested postponing a longer conversation about the PAP in late January
 - Teacher Appreciation
 - Decreased budget
 - Parent support requested
 - Clean up the field
 - Beautification of the campus
 - Walls
 - Benches
 - Tables
 - Garden boxes
 - Etc.
 - Potentially gardening coursework for scholars
 - Networking with community for support
 - Fundraiser
 - Funding for teacher supplies
 - Funding for student needs
 - Funding for improving facilities
 - Book Fair
 - Planning date, time, place, etc.

Public Comment

➤ *Include the topic, parent name, student name of a parent, school name*

Notes:

- Principal suggested further details and documents by next Monday

Announcements & Closing

- Next meeting date: January 24, 2023



**Alpha: Blanca Alvarado
School Site Council
NOTICE OF MEETING**

December 7, 2022

4:30-5:30 PM
Blanca SLT Hub

**For additional information contact
Lupe Wiggins, School Operations Manager at 408-343-9528**

Notice Posted: December 6, 2022

The School Site Committee (SSC) participates in developing school policies and shares in efforts to engage the community, including fundraising events and other school functions. The SSC has the power to make recommendations about issues related to the school and participates in reviewing parent and community concerns. The SSC consists of representatives of the following parties: the principal, teachers, and family members, including parents and students. The principal is responsible for communicating all SSC policy recommendations to the Alpha Board and school community.



**10/26/22
MINUTES**

SSC Meetings are open to the public.

Date: 10/26/22

Time: 4:30-5:30

Location: BA Conference Room & Zoom

Opening

Roll Call

Principal or President to take roll/attendance

- Jin Yun: Principal
- Lupe Wiggins: SOM
- Niki Holman: Parent to Eleftherios (5th) and Aunt to Elias (6th)
- Neltsy Sepulveda: Parent to Ashley (7th)
- Berenice Sandoval Fernandez: Parent to Aaliyah(8), Ahtziriy(6), Ameyali(3), Aislynn(K)
- Angela Bowen: 1st grade teacher
- Eva McColl: 6th grade teacher
Ms Kelsey Drama club
- Ms Loi- Associate teacher
- Leah- Student body

Key Topics

- Approve agenda and previous meeting's minutes.
- Drama Club Presentation
- Review [LCAP](#) Goals
- [Family Policy](#)
- [Parent Compact](#)

School Site Report

➤ *School Leader shares data, announcements, or events.*

-

Minutes

PowerPoint [LINKED HERE](#)

Minutes Unanimously approved.

Drama club presentation

- Kelsey: 10 year celebration. Play will be for Blanca alvarado at the Mexican Heritage plaza.
- April 6th and 7th play will happen but need to raise enough money for the show. Needs fundraiser.
- Fundraiser placed for December 15th in person on campus with a winter festival.
- Food to be donated for fundraiser by Silva's Sausages, chips, drinks etc. \$3-5 dollars for a meal in a cafeteria. Thinking 5:30-6:30.
- Mingling games and food due to space. Daytime performance from elementary school children Dec 14th.
- Sending out a flyer for fundraising goals. Ask- spread the word via social media. Paper Flyers in the office
- Niki- can we use a school wide blast?
- Kelsey- first try so it will go out on reminder.
- .Sunny- suggests giving it out at the conferences so every parent will get it versus getting lost.
- Kelsey- Loved the idea so will make a paper storm and conferences. For zoom conferences will drop the link.
- Niki- let's make it an ongoing push.
- Ms Yun- we will support the drama club with flyers and getting the word out. We will update the website and cafecito will be ongoing.
- Needs parents' help please contact Kwilk@alphapublicschools.org. Needs around \$8,000.

LCAP

- Goal 1 Improving tier supports so all students receive access to academics and SEL.
- Using EL achieves allocating a block of time so teachers can work closely with ELD kids.
- Every month kids are tested in ISE to see growth.
- Huge learning gap due to covid. Taking NWEA MAP next week to share with parents at the next meeting.
- All elementary kids are receiving ELD instruction.

LCAP goal 2 training for all instructional staff for literacy as it is the biggest component in all subject areas.

Lcap 3 we will increase the achievement for all students to prepare students to succeed through college.

Goal 4 engage parents to promote student success which aligns with the SSC goals being intentional bringing our families together

Goal 5 welcoming environment for students where they feel safe, motivated and challenged by doing daily SEL lessons for students

Goal 6 Investing in quality teachers.

- Kelsey: Happy goal 3 is listed.

Family Engagement Policy and Compact

Title 1 and Title 3 school.

Used title 1 funds to fund associate teachers, teacher resident and academic interventionist.

Mrs Yun signed the document.

Neltsy- did they receive a threat?

Mrs Yun- Yes AJH had a threat and it was cleared before school started. Kids were saying on social media and tik tok but not credible. Feels like this threat is normalized but it's happening all the time so parents should pay attention to social media. Teachers are also checking etc.

Neltsy feels parent training might be helpful so parents learn how to talk to their kids about these feelings.

Ms Yun- wants to do it. Is also doing bullying sessions for parents etc. How to help your kids, how to deal with bullying and cyberbullying and also legal ramifications. Working on a big lesson will be in a follow up session about gun violence and social media.

Neltsy feels a cafecito might help cover this topic.

Sunny- kids act differently at home and school and parents are unaware. We need to help them know what happens.

Mcoll: thinks kids should also feel comfortable advocating for themselves.

Angela Brown: Wants to respond to the my anxiety and Neltsy text. Did you receive it from the school?

Neltsy: Shara sent an email.

Angela- feels the text should have communication that it was resolved as a main point. Secondly, getting parents out for events she feels parents will come out for what they want to hear so we need to advertise the talk during the cafecito.

Niki- why do we not do parent participation hours

Mrs Yun- Worried about parents time and working parents.

Neltsy- yes it is completely volunteers no mandate.

End of January to make an announcement for needing more parent volunteers.

Next meeting December 7 5:30.

Public Comment

➤ *Include the topic, parent name, student name of a parent, school name*

Notes: none

Announcements & Closing

- Next meeting date:



Alpha: Blanca Alvarado School Site Council

NOTICE OF MEETING

October 26, 2022

4:30-5:30 PM
Join Zoom Meeting

<https://alphapublicschools.zoom.us/j/89841851690?pwd=OXRacXY1OU5SenJHVnp2cmxWdFcxQT09>

**For additional information contact
Lupe Wiggins, School Operations Manager at 408-343-9528**

Notice Posted:

AGENDA

**Goals for SSC
Charter Renewal
LCAP Goals
Drama Club**

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**Alpha: Blanca Alvarado
School Site Council
NOTICE OF MEETING**

**September 28, 2022
5:30-6:30 PM**

Join Zoom Meeting

<https://alphapublicschools.zoom.us/j/89841851690?pwd=OXRacXY1QU5SenJHVnp2cmxWdFcxQT09>

**For additional information contact
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AGENDA

- **Setting goals for school year 2022-23**

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MINUTES
SSC Meetings are open to the public.

Date: 9/28/22
Time: 5:30 - 6:30
Location: zoom

Opening
Roll Call <i>Principal or President to take roll/attendance</i>
<ul style="list-style-type: none">• Jin Yun: Principal• Lupe Wiggins: SOM• Maribel Garcia: AP• Holly Sutton: AP• Niki Holman: Parent to Eleftherios (5th) and Aunt to Elias (6th)• Neltsy Sepulveda: Parent to Ashley (7th)• Berenice Sandoval Fernandez: Parent to Aaliyah(8), Ahtziriy(6), Ameyali(3), Aisllynn(K)• Steve Seo: 5th grade teacher• Angela Bowen: 1st grade teacher• Eva McColl: 6th grade teacher
Key Topics
<ul style="list-style-type: none">• Approve agenda and previous meeting's minutes.
School Site Report ➤ <i>School Leader shares data, announcements, or events.</i>
<ul style="list-style-type: none">•
Minutes
PowerPoint LINKED HERE
Objectives we want to accomplish:

- Niki: bring the families back on campus to develop the community feeling on campus.
- Ms.McColl: Bringing the community together onto campus
- Ms.Bowen: Elementary representation is important in making stronger connections with the parents of our younger students. Blanca was a middle school for a long time, but we have to bring our parents in by specifically targeting elementary parents.
- Niki: provide more family outreach to the chronically absent students to help reduce absences. Can we incorporate more incentives (fun things for students) as well as parent support to get students back on campus.
- Garcia: searching for help within the community at large to develop our SEL lessons and activities on campus to help our students develop stronger social emotional connections amongst peers/staff.
- S: Charter renewal is coming up. It's important that we're developing aspects of the school that will support this area.
- Niki: I think the community aspect will make a major difference in the renewal process.

Are we in agreement with all these objectives?

- All ayes! No objections
- Ms.Bowen: Does this mean that we can't add or change these things?
- Ms.Yun: No, these are our pressing issues, but as time goes on we can add.
- Ms.McColl: Holding physical SSC meetings would be helpful in getting families out. Elementary and MS incentives for students to be on campus. For back to school night we had so much interest when it was on campus. Some families may not like zoom/digital meetings.
- Ms.Yun: We will definitely be trying to have in person meetings; including Cafecitos.

How will we know we were successful?

- S: consistency and communication is key!
- Niki: Can we add this question to the EOY surveys we send out to families?

- Ms.McColl: Renewal will also help us know if we've been successful.
- Ms.Yun: There is strength in numbers!

Review of SSC metrics

A potential breakdown of members are:

- 3 teachers
- Principal
- SOM
- 3 parents
- 2 Students

Determine the officers (VOTED)

- President: Neltsy Sepulveda
- Vice president: Sunny Sandoval
- Secretary: Niki Holman

Review of SSC Scope and Sequence

Next Meeting: Wednesday October 26, 2022 at 4:30pm on campus, classroom location TBD.

- Can we push it back so that staff can get home at a reasonable time?
- What works for parents?
- Neltsy: it would work, but moving it a little earlier would be better.
- We can keep it virtual if it's easier.
- Niki: should work for me
- Sunny: Anything works for me, I just need to bring the kids because there is no babysitter.
- McColl is okay with either.
- Neltsy: We're just planning for our next meeting, not all of them, right?
- Ms.Yun: Correct, we want to do and move it back to virtual if need be. Cafecito will be the one that probably will be in person.

Public Comment

➤ *Include the topic, parent name, student name of a parent, school name*

Notes:

Announcements & Closing

- Next meeting date:





**Template
MINUTES**
SSC Meetings are open to the public.

Date
Time
Location

Opening
Roll Call <i>Principal or President to take roll/attendance</i>
Key Topics
<ul style="list-style-type: none"> • Approve agenda and previous meeting's minutes.
School Site Report <i>> School Leader shares data, announcements, or events.</i>
<ul style="list-style-type: none"> •
Minutes
Public Comment <i>> Include the topic, parent name, student name of a parent, school name</i>
Notes:
Announcements & Closing
<ul style="list-style-type: none"> • Next meeting date:

Resources



**Alpha: Blanca Alvarado
School Site Council
NOTICE OF MEETING
Template**

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[Insert Items to be considered at the meeting.]

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