Cindy Avitia High School
Date: May 8, 2024
Time: 5:00 pm
Location: Room 2

Opening
➢ Principal or President to open meeting and welcome everyone
  ○ State the time official meeting will start 5:09 pm
  ○ Advise where Public Comments Forms are located

Roll Call
➢ Principal or President to take roll/attendance

Enter in SSC names below
- Jennifer Martinez [student]
- Emma Karpowicz [administrator]
- Efrain Poot [parent]
- Travis Boubel [teacher]
- Arnold Huddlin [teacher]
- Nick Munoz [teacher]
- Liliana Villalvazo [administrator]
- Andy Fajardo [student]
- Doris Farjado [parent]
- Luis Garcia [parent]

Key Topics
- LCAP/Site Specific Initiatives Process
- LCAP for 24/25 SY
- Survey (Parent) - all parents have filled it out

School Site Report
- School Leader shares data, announcements, or events.

- LCAP #1 - What is Tier 1 - provided clarity around what it means
- LCAP #2 - Increase incentives for classes that are growing in classrooms; making teachers see what they did in the classroom and how students grew from it
- LCAP #3 - Use of tickets; getting new lunch
- LCAP #4 - Parent involvement; having an Alpha day for all alpha schools and how they can
all meet and learn about each other to create the community
- LCAP #5 - It's important to keep teachers and it helps students and parents feel safe and it's hard to students to always start over again; a parent curious about how to make sure they stay
- LCAP #6 - Challenges with getting kids into college; needing more support from school and not having the right support

Public Comment

➢ *Include the topic, parent name, student name of a parent, school name*

Notes: None applicable

Announcements & Closing

- End: 6:05 pm

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Cindy Avitia High School
Date: 2/28/24
Time: 5:00 pm
Location: Room 2

Opening

➢ *Principal or President to open meeting and welcome everyone*
  - *State the time official meeting will start 5:14 pm*
  - *Advise where Public Comments Forms are located*

Roll Call

➢ *Principal or President to take roll/attendance*

Enter in SSC names below

- Claudia Flores [admin]
- Travis Boubel [teacher]
- Arnold Huddlin [teacher]
- Efrain Poot [parent]
- Jennifer Martinez [student]
- Anthony Vasquez-Plasencia [student]
- Rosa Dalila Benitez (zoom) [parent]
- Maria Lopez [parent]
- Liliana Villalvazo [admin]
- Migdalia Vazquez [emergency - unable to stay] [parent]

Absent:

- Marisela Alonso [out due to student soccer tournament] [parent]
- Marcos Romero [out due to extracurricular activity] [student]
- Andy Fajardo [out due to being in Mexico] [student]
- Nick Munoz [out due to personal matter] [teacher]
- Anthony Ladd [out due to college course] [teacher]

Key Topics

- LCAP/Site Specific Initiatives Process
- Review where we are in the LCAP process
- Identify areas of strength from the previous 3-year LCAP cycle and provide feedback on areas of opportunity for the next 3-year LCAP

- Title 1 and 3: Initial Feedback on proposed usage of title 1 and 3 for next year (unable to discuss)
- Follow up based on information provided by SSC members in Meeting #5 (unable to discuss)

School Site Report
- School Leader shares data, announcements, or events.
  - Ideal School
    - Huddlin - more electives, more opportunities to look ahead for college and career paths that they can pursue; STEM course, small motors class for students; adding a capstone; summer hours and getting them to the right tiers; more events with parents who come to campus
    - Jennifer - add classes that interests schools; more student voice in student government (engagement is low after school); video announcements; to get parent involved - more spanish supports; full family events in which there is something for everyone
    - Efrain - more support in literature class a push for more interest in reading and a habit with the interest in reading; wants a push for students to want to read; improve their English; better speaking skills; culture fair with food
    - Maria Lopez: Better reading interest, improvement in writing skills
    - Boubel - hire all master teachers, all provide to have academic outcomes; letting students complete their work; more social time; day to day operations are easier because master teachers; more unstructured time in the day; adult facilitation (more stipended positions); phones and giving the parents those connections
    - Claudia Flores - someone their role is specific to student; more electives (we had partnered with many) - getting internships early on - job employment early on
    - Anthony - bring food and stuff for friends and families to hang out
    - Rosa - didn’t need to add anything else based on feedback from other individuals

Public Comment
- Include the topic, parent name, student name of a parent, school name

Notes:

Announcements & Closing
- End @ 6:04 pm
- Next Meeting: May 8, 2024 @ 5:00 pm

Cindy Avitia High School
Date: January 10, 2024
Time: 5:00 pm
Location: Room 2
Opening
➢ Principal or President to open meeting and welcome everyone
  ○ State the time official meeting will start **5:09 pm**
  ○ Advise where Public Comments Forms are located

Roll Call
➢ Principal or President to take roll/attendance

Enter in SSC names below
- Marcos Romero [student]
- Andy Fajardo [student]
- Travis Boubel [teacher]
- Liliana Villalvazo [administrator]
- Antonio De La Torre (phone call) [administrator]
- Nick Munoz [teacher]
- Efrain Poot [parent]
- Marisela Alonso [parent]
- Rosa Dalila Benitez (zoom)
- Arnold Huddlin (had to leave due to MD appt) [teacher]

Absent:
- Migdalia Vazquez [out due to funeral] [parent]
- Anthony Ladd [out due to college course] [teacher]

Key Topics
- LCAP Annual Goals & Data Review
- LCAP/Site Specific Initiatives (specific to initiatives in last session)
- SELPAC Info

School Site Report
- School Leader shares data, announcements, or events.

LCAP: Initiative #2
- TB: Frontloading Vocabulary
- LV: We currently have Corayma as an EL AI (we also have two SPED paras who are bilingual that also help)
- NM: ELD supports in the classrooms are supportive of even students who are

Ideas:
- Intros to academics - or possibly designate part of their time during the day - individual time to process the language - possibly making sure that parents are supporting their kids to do it
- Bilingual instructor for the lower grades? Priority seating to support students with sitting with someone who

LCAP: Initiative #3
- Cafecitos are struggling to work for parents - need to find themes to get them in

Ideas:
- Can we have people call parents to come - requirement for them to call - like a robo call
Lack of parent support because students don’t want their parents to be around and support; conferences need to happen for everyone
A how to on how to connect with IC - something for the advisors to have
Direct line to parents when students are not acting in the manners in which they should be acting; possible phone for teachers
Progress reports should be picked up by parents so that they understand what is happening
Advisory challenge → the advisory with the most parents who are logged into IC
Free dress for incentivizing when families join
All grade levels come in to pick schedules
Students get a ticket for free dress if parent comes to Cafecito

LCAP: Initiative #4
• Having the Dean of Students has been a huge support

Ideas:
• Bathrooms are the most unsafe (no-latch) - bathroom committee
• Specific behavior interventions for students who abuse the bathroom system - tiered system for abuse of the bathrooms - student/parent walkthrough - have the parent onsite because student
• Tiered system of students go to the bathroom - based on classrooms (i.e., 4 classes at a time and they have specific blocks to go)
• SLT to take students who have emergencies if it’s outside the dedicated time
• 3 a day - a card
• Students drop off phones before going to the bathroom

LCAP: Initiative #6
• Next meeting

Public Comment
➢ Include the topic, parent name, student name of a parent, school name

Notes:
• Elizabeth Marquez Bernardino (network member) - no comments

Announcements & Closing

• Next meeting 2/28/24 @ 5:00 pm
• Will discuss LCAP Initiative #6 due to not completing the discussion about what has been doing and what is currently happening

Cindy Avitia High School
Date: December 6, 2023
Time: 5:00 pm
Location: Room 2

Opening
➢ Principal or President to open meeting and welcome everyone
  o State the time official meeting will start 5:08 pm
  o Advise where Public Comments Forms are located
Roll Call
➢ Principal or President to take roll/attendance

Enter in SSC names below
- Migdalia Vazquez (parent)
- Efrain Poot (parent)
- Marisela Alonso (parent)
- Rosa Benitez (parent)
- Anthony Ladd [teacher]
- Arnold Huddlin [teacher]
- Claudia Flores
- Liliana Villalvazo
- Tony De La Torre
- Andy Fajardo [student]

Key Topics
- LCAP Annual Goals & Data Review
- LCAP/Site Specific Initiatives Process Kickoff
- ELAC Check in

School Site Report
- School Leader shares data, announcements, or events.

LCAP Goals:
- 2-3 we want to emphasize and work on to kick off our LCAP review
  - #6: Student need a lot of help (RB, AL) (add other pathways to attain professional success), EP (more options for students in like programs like cosmetology) - most votes
  - #3: Parent engagement (AH: parents should understand what students are doing in school, helping parents supporting students to turn in work): MA - parents need to be involved and to understand what is happening in classrooms, so parents feel supported; EF (parents need to be involved so that they can support their students) - allows teachers to feel comfortable with parents as well to see them as allies - 2nd highest votes
  - #4: Creating a welcoming environment - feeling safe - with Rodriguez back it feels better (AL: feels like situations have happened and more clarification on what is happening - policy to support; clubs and activity need to be there)
  - #2: Improve English learner Academic performance (it is very important and it should be highlighted within the school day)
    - #1: Providing services for instructional help (AH: adding visual aid content and adding spanish within slides)
    - #5: Teacher and staff development (AF: some teachers need more help because they come in unprepared)

Public Comment
➢ Include the topic, parent name, student name of a parent, school name

Notes:
- Maria Garcia (parent) - agrees with decisions on important LCAP goals and how to best support kids and staff

Announcements & Closing
- Next SSC is January 10th @ 5:00 pm
Cindy Avitia High School  
Date: November 15, 2023  
Time: 5:00 pm  
Location: Room 2

**Opening**  
➢ Principal or President to open meeting and welcome everyone  
   ○ State the time official meeting will start **5:05 pm**  
   ○ Advise where Public Comments Forms are located

**Roll Call**  
➢ Principal or President to take roll/attendance

Enter in SSC names below  
- Mlgdalia Vazquez (parent)  
- Nick Munoz (teacher)  
- Aaron Munoz (student)  
- Arnold Huddlin (teacher)  
- Efrain Poot (parent)  
- Claudia Flores (admin)  
- Travis Boubel (teacher)  
- Andy Fajardo (student)  
- Liliana Villalvazo (admin)  
- Anthony Ladd (teacher) - online  
- Angel Nava (student)

Public below  
- Sabrina Smallen (admin)  
- Alejandro Espinoza (network member)  
- Elizabeth Marquez Bernardino (network member)  
- Juan Diaz (student)  
- Marco Aguilar (student)  
- Ezequiel Lemus Gregorio (student)

**Key Topics**

- LCAP Slides  
- Survey

**School Site Report**  
- School Leader shares data, announcements, or events.

- Bylaws:  
  ○ Understood that it can’t be changed and will keep as is with the 10 - approved  
- Culture Survey  
  ○ College going question is really good and helpful (NM)  
  ○ All questions are really helpful and are worth looking at and reviewing (EP)  
  ○ No questions need to be changed as they match what is happening on our campus and what we believe as a school is important (**all attendees**)  
- Survey (25% is what we received; but we wanted 50%)  
  ○ AH: Scanning for parents to make it easier for parents to do this  
  ○ CF: Office staff had QR code for who comes on site; messages went out everyday
EP: His wife and himself filled it out and knows that parents receive reminders; maybe having personal message to parent and student
AN: Parent didn’t receives messages (CF will check in and see who is and who isn’t getting it - possible tech ticket with Jordan)
CF: Daily messages for 2 weeks (messages and emails)
NM: Incentivize the students and to support with parents
TB: Believes that parents who filled it out are a true reflection of what parents really care about
AH: Giving parents the space to be in classrooms and see what is happening
NM: Would really like to connect with parents who want their students to be successful

Survey results: Safety
NM: Prep periods to work outside and support
AL: More transparency in the process of behavioral
AF: Feels there is more safety because there is more leaders by the bathrooms; it allows people who are doing things they are not supposed to
AH: Particular class in which students may not feel safe, but when there is a specific students - would be helpful to have someone in the classroom
NM: What is the process for expulsion at CAHS
TB: Staff PD on where do we draw the line
AF: It would nice to know what causes a suspension and expulsion; really good for incoming

Survey results: Belonging
AN: Huizar checks in on me, asks me how I am doing - wants to know what I am doing; she make connections with her ownself; standardization
Advice period
Students would like rallies to support with student culture

Parent Learning Center
Meet with parents who were a part of the SSC to discuss how to revamp the parent learning center

Public Comment
➢ Include the topic, parent name, student name of a parent, school name

Notes:

Survey:
• EM: Incentives for students whose parents do the survey
• EM: What does that look like for parents - possible share in adv slides & Cafecito

Announcements & Closing
• Next SSC Meeting: December 6, 2023
• End Meeting time: 5:53 pm
Cindy Avitia High School  
Date: October 11, 2023  
Time: 5:00 pm  
Location: Room 2

Opening  
➢ Principal or President to open meeting and welcome everyone  
   ○ State the time official meeting will start 5:12  
   ○ Advise where Public Comments Forms are located

Roll Call  
➢ Principal or President to take roll/attendance

Enter in SSC names below  
   ❑ Arnold Hudlin  
   ❑ Tony De La Torre  
   ❑ Liliana Villalvazo  
   ❑ Travis Boubel  
   ❑ Rosa Benitez  
   ❑ Efrain Poot  
   ❑ Andy Fajardo  
   ❑ Anthony Ladd (left early to a stomach bug)  
   ❑ Alejandra Gonzalez (left early due to migraine)

Key Topics

● Goals  
   ○ Discuss and Approve of Bylaws  
   ○ Site Specific Initiatives Review  
   ○ Review and Discuss Family & Parent Engagement Policy  
   ○ Review and Discuss Parent Compact

School Site Report  
● School Leader shares data, announcements, or events.

Discussion: Approval of bylaws  
● Reviewing bylaw 7 min  
● One quorum, 12 max people  
   ○ Coach- have one parent, one staff member and one administrator recommendation.  
   ○ The motion is to accept the bylaws with the recommendation by Coach Boubel that we include in section E quorum that the quorum must include and it is seconded by Mr. Hudlin  
● Moved that we will take the bylaws to the board to fix this portion and address it in the next meeting.

Discussion: LCAP Goals  
● Review LCAP Goals: 3 min to read  
● Review each and every LCAP Goal thoroughly making sure everything is clear and okay.  
● Coach Boubel bringing up concern on LCAP Goal 4: Enhance Student Government. Using proper action needed in order to support because last year it fell down badly.
• DLT will bring this issue back to staff/school(Student Government)
• Reestablish responsibilities
• Andy brought up concern about LPAC Goal 4, Access to mental health counselors and partner with FACTR: Supported by Coach Boubel Advisory let students know that they can tell a trusted teacher.
• LCAP Goal 6-Coach Boubel general comment- Not all students will be supported 100% because not all students are going to college. It states, success in college and some do not attend it because of GPA issues or personal preferences. Goals should support all students, not just the students that want to go to college.
• Career days and career path talks in class are very effective towards our students' thoughts about college.
• Vice president brought attention to helping students choose and decide what they want to do after high school and the action steps they need to take to be able to make that possible. Encouraging the students to think about what they want to do in college.

Family and Parent Engagement Policy & Parent Compact Review
• Title 1, Part A: 10 min to read
• Vice president: Attention to Parent Learning Center being able to access this to be able to properly support their students.
• President- Infinite Campus issue not having students infinite campus profiles and does not get messages.
• Coach Boubel- 88 parents showed up to Back To School Night but only 2 or 3 families went to his classroom.
• Coach- How do we get the rest of the parents with little to no school participation to come to school and support the school.
• Vice president- Adding on to coach parents only come when there are free things and brings up that children come first. Parents are not involved enough in school.
• Coach- Brought idea of report card nights where parents come to receive their students report cards and being able to do a presentation about the students and the necessity of parent participation in the school
• Vice president: Messaging system does not fully reach parents (Stronger Messaging system) Makes it hard for parents to be able to participate in school events. 5-6pm is a good time because many parents are off work.
• President: Parent volunteer can attract more parents. San jose unified and PTA what is effective to is provide own room and collaborate and bring up concerns along the way.
• Coach: Brought back attention to previous idea that can help bring parents to attend school events and help to be involved with the school.
• President: What is the percentage of parents who are connected to infinite campus? Stand out in the morning, bring attention to parents if they have access to infinite campus and hand out cards to parents if they are having trouble accessing it.
  ○ All agreed

Public Comment
➢ Include the topic, parent name, student name of a parent, school name

Notes: N/A

Announcements & Closing
Cindy Avitia High School  
Date: September 20, 2023  
Time: 5:00 pm  
Location: Room 2

### Opening

- Principal or President to open meeting and welcome everyone
  - State the time official meeting will start _______________________
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### Roll Call

- Principal or President to take roll/attendance

Enter in SSC names below
- Arnold Huddlin
- Claudia Flores
- Liliana Villalvazo
- Travis Boubel
- Rosa Benitez
  - **Due to lack of participants - the meeting has been canceled**

### Key Topics

- Goals for SSC for the Year
  - Discuss and Approve of Bylaws
  - Site Specific Initiatives Review
  - Review and Discuss Family & Parent Engagement Policy
  - Review and Discuss Parent Compact

### School Site Report

- School Leader shares data, announcements, or events.

### Public Comment

- Include the topic, parent name, student name of a parent, school name

### Notes:

### Announcements & Closing

- Next SSC Meeting: 10/11/23
Opening
- Principal or President to open meeting and welcome everyone
  - State the time official meeting will start 5:04 pm
  - Advise where Public Comments Forms are located

Roll Call
- Principal or President to take roll/attendance

Enter in SSC names below
- Arnold Huddlin, Teacher Representative
- Kaden Nguyen
- Migdalia Vazquez
- Efrain Poot
- Anthony Ladd
- Alejandra González Gijón
- Rosa Benitez
- Claudia Flores
- Liliana Villalvazo

Key Topics
- Overview & Purpose of SSC
- Vote on Officers
- Goals for SSC for the Year
- Discuss and Approve of Bylaws

School Site Report
- School Leader shares data, announcements, or events.

- What are the 2-3 objectives we want to accomplish this year through our SSC?
  - Parent participation
  - Teacher involvement with parents
  - Higher attendance rates from students
  - Student culture of students and they represent Alpha, outside and inside the school. Safety
  - How the funds are used for each classroom/teacher and better experience for students
  - More budget for clubs, instead of having them to have to fund raise
- How will we know are successful? Any additional to the metrics?
  - Surveys on the satisfaction of what is happening
  - Parent meetings, having them with students to know what they need and how they can best help
  - High risk students and study them and to learn what is the best strategy to use to support them

- Vote
  - President: Rosa Benitez
  - Vice President: Efrain Poot
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