October 14, 2019

OPENING BY CHAIR LEADER (6:02 PM)
➢ Chair Leader to open meeting and welcome everyone
   ○ State the time official meeting will start **X on October 14, 2019**
   ○ Advise where Public Comments Forms are located
   ○ Advise meeting format

ROLL CALL CHAIR LEADER
➢ Chair to take the role

- Rosio Vasquez, 8th grade Parent Representative - **Present**
- Evelyn Vallecillo, Kinder & 8th grade Parent Representative - **Absent**
- Elsa Retuta, 7th grade Parent Representative - **Present**
- Steve Seo, 5th Grade Math/Science Teacher - **Present**
- Maria Jose Funez Castro, Kindergarten Teacher - **Present**
- Margaret Hickey, 8th Grade ELA/History Teacher - **Present**
- Cynthia Martinez Nava (Meeting Facilitator), School Principal - **Present**
- Saman Akhtar, Assistant Principal - **Present**
- Kristen Alesch, School Operations Manager - **Present**

KEY TOPICS

- Overview & Purpose of SSC
  - Opportunity for parents, students and staff involved with decision making
  - Looking to develop 2021 Goals and monitor the effectiveness and implementation of goals
  - Meet for 1 hour every 4-6 weeks and regularly attend community events
- Set SSC Priorities/Goals for the Year
  - Options:
    - Increase parent involvement
      - Events- Begin the relationship with an event and then lead to other responsibilities
      - Core group of parents by grade level?
      - Monthly goal for parent volunteers?
      - Communicating with parents on social media
        - Add to Family Survey Booth
        - Tag BA in a picture indicating they went to conferences and get placed in a raffle
      - Cultivating Kinder participation
- Telling the parents and giving them opportunity to engage in task-oriented actions, reading
- Kinder Graduation
- Making events open for parents and have sign up in the main office (Halloween, Christmas Party, Valentines Day, etc.)

- Events for Families
  - October 30th- Folklorico Performance
  - October- K Halloween Parade
  - November- Literacy Night/ Turkey Raffle
    - Students read a book to parents and then switch
  - December- Holiday Happiness- Holiday Movie and Hot Cocoa/Christmas Cookies in Cafeteria
  - End of Year Celebration where it’s student, parent and teacher led

- Quick Actions:
  - Invite parents to Kinder Parade and 5-8 Congress
  - Set staff goal around staff dressing up

- Quarterly Actions:
  - Plan event for December
    - Silent Auction
    - Holiday Performances
    - By October 31st, core group gets together and begins planning process
      - Alesch
      - Funez
      - Rocio
      - Elsa

- ByLaw Discussion & Approval
  - Article 1- Tells what you’re committing to
  - Article 2- Who the members of the committee are
    - Defines what parent, teacher and other personnel are
    - Term of office= 1 year
    - Membership can be terminated if member doesn’t attend 2 meetings without 24 hours advance notice unless an emergency
    - Cannot rid responsibilities
  - Section B Article 3
    - President- Pending
    - Vice President- Pending
    - Secretary- Alesch

- Review Scope & Sequence for Year
- LCAP Overview & Introduction

6:40 - 6:45pm (5 min)
SCHOOL-SITE REPORT
1. School Leader shares data, announcements, or events.
2. Each school site reports back once returned back from breakout
3. **School Site Leader Representative to take note of content that is taken from topics requested by the School Site Council Parent Leader/Site Staff Leaders**

**Culture**

- **September**
  - Stage 1 Celebration
  - Hearing/Vision Testing
  - [Student Government Elections](#)
  - Enrollment Targets!
  - Fire Drill
  - Picture Day
  - Back to School Night
- **October**
  - Complete Staff w/ Counselor, Education Specialist, Specials Teacher
  - October 21st: October Break
  - October 28: Data Day - No Students
  - Kinder Congress Roll Out
  - Community Leadership Interviews
  - Earthquake Drill
  - Spirit Week
  - Student Culture Survey
    - Share at SSC next November
- **November**
  - Stage 2 Celebration, [Weekly Hub](#)
  - Fall Break

**Academics**

- ELPAC Initial Assessment
  - Can we see the results next SSC Meeting?
  - Overall school ELPAC results - where are our EL students?
- MAP Growth Testing
- Office Hours took place on Tuesdays from 4-4:45pm to support students with homework and makeup any missing assignment
- Interims (quarter 1 finals) are from Oct 15-18 and end of quarter 1 is on Oct 18
- Report cards will be available beginning October 29th for pick up
- Parent Teacher Conferences are on Oct 30 (half day), Oct 31 (half day), and Nov 1 (all day)

**6:45 - 6:50pm (5 mins)**

**PUBLIC COMMENT**

- **Request made from Parents/Students/Public at time of breakout to be reported back in the school site report**
  - Include the topic, parent name, student name of a parent, school name
  - Resolutions/next steps of public comment
- **Request from SSC/ELAC/Site Staff/Public of future agenda items and or presentations**
Notes:

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<thead>
<tr>
<th>Time</th>
<th>Event</th>
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<tbody>
<tr>
<td>6:50pm</td>
<td>ADJOURNMENT</td>
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- **Adjourned at: 7:14PM**